

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

## BOROUGH MAYOR

Talis J. Colberg

## BOROUGH CLERK

Lonnie R. McKechnie, CMC

## BOROUGH MANAGER

Elizabeth Gray, Acting

## BOROUGH ATTORNEY

Nicholas Spiropoulos



## BOROUGH ASSEMBLY

Lynne Woods, District 1  
Pete Houston, District 2  
Ronald Arvin, District 3  
Mark Ewing, District 4  
Cindy L. Bettine, District 5  
Jim Colver, District 6  
Vern Halter, District 7

## ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS**  
**350 E. DAHLIA AVENUE, PALMER**

### REGULAR MEETING

**6 P.M.**

**TUESDAY, AUGUST 3, 2010**

#### I. CALL TO ORDER

#### II. ROLL CALL

#### III. APPROVAL OF AGENDA

#### IV. PLEDGE OF ALLEGIANCE

#### V. MINUTES OF PRECEDING MEETINGS

A. Special Assembly Meeting: 07/20/10

B. Regular Assembly Meeting: 07/20/10

#### VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

1. Reports from cities

2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Greater Butte RSA No. 26: 03/25/10
  - b. Local RSA Advisory Board: 04/15/10
  - c. Midway RSA No. 9: 01/13/10
  - d. Port Commission: 03/01/10

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS (to begin at 7 p.m.)

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)  
*(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)*

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 10-057: AN ORDINANCE CREATING LAWRENCE AIRFIELD PHASE II NATURAL GAS LOCAL IMPROVEMENT DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
  - a. IM No. 10-117
2. Ordinance Serial No. 10-058: AN ORDINANCE ACCEPTING AND APPROPRIATING \$32,477 FROM THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR RECREATION, TO FUND 440, PROJECT NO. 15015, FOR THE BIG LAKE TRAIL SURVEY PROJECT.
  - a. Resolution Serial No. 10-056: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE BIG LAKE TRAIL SURVEY PROJECT

FUNDED BY THE ALASKA STATE DEPARTMENT  
OF NATURAL RESOURCES, DIVISION OF PARKS  
AND OUTDOOR RECREATION.

(1) IM No. 10-084

3. Ordinance Serial No. 10-059: AN ORDINANCE ADOPTING THE MATANUSKA-SUSITNA BOROUGH ECONOMIC DEVELOPMENT STRATEGIC PLAN AND AMENDING MSB 15.24.030(B), COMPREHENSIVE PLAN AND PURPOSE.

a. IM No. 10-097

4. Ordinance Serial No. 10-060: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$8,816.73 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A REAPPROPRIATION OF \$979.63 FROM THE SUTTON FIRE SERVICE AREA FISCAL YEAR 2011 OPERATING BUDGET, FUND 253, TO PROJECT NO. 20255, FUND 405, FOR FIRE TRAINING AND EQUIPMENT AND PREVENTION ACTIVITIES RELATED TO WILDLAND FIRE.

a. Resolution Serial No. 10-057: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR SUTTON FIRE SERVICE AREA, PROJECT NO. 20255, FUND 405.

(1) IM No. 10-103

5. Ordinance Serial No. 10-061: AN ORDINANCE ACCEPTING, APPROPRIATING, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR A \$6,223.88 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A REAPPROPRIATION OF \$691.54 FROM THE TALKEETNA FIRE SERVICE AREA FISCAL YEAR 2011 OPERATING BUDGET, FUND 254, TO PROJECT NO. 20145, FUND 405, FOR FIRE TRAINING AND EQUIPMENT AND PREVENTION ACTIVITIES RELATED TO WILDLAND FIRE.

a. Resolution Serial No. 10-058: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR TALKEETNA FIRE SERVICE AREA, PROJECT NO. 20145, FUND 405.

(1) IM No. 104

6. Ordinance Serial No. 10-062: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$10,000 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A REAPPROPRIATION OF \$1,111.11 FROM THE BUTTE FIRE SERVICE AREA FISCAL YEAR 2011 OPERATING BUDGET, FUND 251, TO PROJECT NO. 20144, FUND 405, FOR FIRE TRAINING AND EQUIPMENT AND PREVENTION ACTIVITIES RELATED TO WILDLAND FIRE.
  - a. Resolution Serial No. 10-059: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR BUTTE FIRE SERVICE AREA, PROJECT NO. 20144, FUND 405.
    - (1) IM No. 10-105
7. Ordinance Serial No. 10-063: AN ORDINANCE ACCEPTING, APPROPRIATING, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR A \$5,000 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A REAPPROPRIATION OF \$555.55 FROM THE CASWELL LAKES FIRE SERVICE AREA FISCAL YEAR 2011 OPERATING BUDGET, FUND 248, TO PROJECT NO. 20150, FUND 405, FOR FIRE TRAINING AND EQUIPMENT AND PREVENTION ACTIVITIES RELATED TO WILDLAND FIRE.
  - a. Resolution Serial No. 10-060: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR CASWELL LAKES FIRE SERVICE AREA, PROJECT NO. 20150, FUND 405.
    - (1) IM No. 10-106
8. Ordinance Serial No. 10-064: AN ORDINANCE ACCEPTING, APPROPRIATING, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR A \$9,793.53 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A REAPPROPRIATION OF \$1,088.17 FROM THE WILLOW FIRE SERVICE AREA FISCAL YEAR 2011 OPERATING BUDGET, FUND 258, TO PROJECT NO. 20146, FUND 405, FOR FIRE TRAINING AND EQUIPMENT AND PREVENTION ACTIVITIES RELATED TO WILDLAND FIRE.

- a. Resolution Serial No. 10-061: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR WILLOW FIRE SERVICE AREA, PROJECT NO. 20146, FUND 405  
(1) IM No. 10-107
- 9. Ordinance Serial No. 10-065: AN ORDINANCE ACCEPTING AND APPROPRIATING A GRANT IN AN AMOUNT NOT TO EXCEED \$125,000, TO FUND 435, PROJECT NO. 10168, FROM THE MAT-SU HEALTH FOUNDATION FOR THE CONSTRUCTION OF THE SUTTON COMMUNITY RESOURCE CENTER.
  - a. Resolution Serial No. 10-062: A RESOLUTION APPROVING THE SCOPE OF WORK AND AMENDED BUDGET FOR THE SUTTON COMMUNITY RESOURCE CENTER.  
(1) IM No. 10-113
- 10. Ordinance Serial No. 10-066: AN ORDINANCE AMENDING MSB 24.10.040(B), KENNEL AND CATTERY REQUIREMENTS; AND MSB 24.05.010, DEFINITIONS.  
*(Sponsored by Assemblymember Woods)*
  - a. IM No. 10-121
- 11. Ordinance Serial No. 10-067: AN ORDINANCE RELATING TO THE CONSTRUCTION, ADDITIONS, IMPROVEMENTS, BETTERMENTS, REPAIR, RECONSTRUCTION, OR ACQUISITION OF PUBLIC ROADS AND FACILITIES RELATED THERETO IN THE MATANUSKA-SUSITNA BOROUGH, TOGETHER WITH ALL NECESSARY EQUIPMENT AND TRANSPORTATION FACILITIES, AND THE ACQUISITION OF LANDS OR RIGHTS IN LANDS IN CONNECTION THEREWITH, AND A DEBT OF THE BOROUGH, AUTHORIZING THE ISSUANCE OF AREAWIDE GENERAL OBLIGATION BONDS OF THE BOROUGH IN AN AMOUNT NOT TO EXCEED THE SUM OF FORTY-SEVEN MILLION FIVE HUNDRED SEVENTY FIVE THOUSAND DOLLARS (\$47,575,000) TO FINANCE THE COST, IN WHOLE OR IN PART, OF SUCH PUBLIC ROADS AND APPURTENANCES, AND PROVIDING FOR THE SUBMISSION TO THE VOTERS OF THE BOROUGH OF A PROPOSITION RATIFYING THE AUTHORIZATION OF SUCH BONDS AT THE OCTOBER 5, 2010, REGULAR BOROUGH ELECTION. *(Sponsored by Assemblymembers Colver and Arvin)*
  - a. IM No. 10-127

12. Ordinance Serial No. 10-068: AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE AREAWIDE GENERAL OBLIGATION BONDS, IN ONE OR MORE SERIES, IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$33,920,000, TO FINANCE THE MAJOR RENOVATION AND RENEWAL OF EDUCATIONAL CAPITAL IMPROVEMENT PROJECTS AND RELATED CAPITAL IMPROVEMENTS IN THE BOROUGH, AND TO SUBMIT THE QUESTION OF THE ISSUANCE OF SUCH BONDS TO THE QUALIFIED VOTERS OF THE BOROUGH AT THE OCTOBER 5, 2010, BOROUGH REGULAR ELECTION.

- a. Ordinance Serial No. 10-069: AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE AREAWIDE GENERAL OBLIGATION BONDS, IN ONE OR MORE SERIES, IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$9,025,000, TO FINANCE THE MAJOR RENOVATION AND RENEWAL OF PHYSICAL HEALTH AND SCHOOL SPORTS TRACK AND FIELD CAPITAL IMPROVEMENT PROJECTS AND RELATED CAPITAL IMPROVEMENTS IN THE BOROUGH, AND TO SUBMIT THE QUESTION OF THE ISSUANCE OF SUCH BONDS TO THE QUALIFIED VOTERS OF THE OCTOBER 5, 2010, BOROUGH REGULAR ELECTION.

(1) IM No. 10-125

13. Ordinance Serial No. 10-070: AN ORDINANCE DIRECTING THE CLERK TO SUBMIT THE QUESTION OF EXEMPTION FROM THE ALASKA PUBLIC OFFICES COMMISSION FINANCIAL DISCLOSURE LAW (AS 39.50) TO THE QUALIFIED VOTERS OF THE BOROUGH AT THE OCTOBER 5, 2010, REGULAR ELECTION AND PROVIDING FOR LOCAL ADOPTION OF A BOROUGH FINANCIAL DISCLOSURE LAW. *(Sponsored by Assemblymember Bettine)*

- a. IM No. 10-128

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA

1. RESOLUTIONS

## 2. ASSEMBLY MEMORANDUMS

- a. AM No. 10-070: APPROVAL OF A CONTRACT AMENDMENT TO DOWL HKM IN AN AMOUNT NOT TO EXCEED \$98,500, TO PROVIDE ADDITIONAL PROFESSIONAL SERVICES FOR THE WASILLA HIGH SCHOOL FIRE HYDRANT INSTALL, PROJECT NO. 40171, WASILLA HIGH SCHOOL SITE CIRCULATION, PARKING/SAFETY IMPROVEMENTS, PROJECT NO.40172, AND COTTONWOOD CREEK ELEMENTARY SITE CIRCULATION, PARKING/SAFETY IMPROVEMENTS, PROJECT NO. 40173.
- b. AM No. 10-072: AUTHORIZATION TO EXTEND THE ANNUAL ROAD SERVICE AREA MAINTENANCE AGREEMENTS BY ONE YEAR FOR CONTRACT NO. 09-126 TO TEW'S INC. IN THE AMOUNT OF \$67,767 FOR LAZY MOUNTAIN RSA NO. 19, CONTRACT NO. 09-131 TO D & S ROAD SERVICES IN THE AMOUNT OF \$90,976 FOR TRAPPER CREEK RSA NO. 30, AND CONTRACT NO. 09-132 TO TEW'S INC. IN THE AMOUNT OF \$87,234 FOR ALPINE RSA NO. 31.
- c. AM No. 10-073: AWARD OF PROPOSAL NO. 10-104 TO HATTENBURG DILLY AND LINNELL, INC., IN THE CONTRACT AMOUNT OF \$162,785 FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THE PARK AND RIDE BUS STOPS/SHELTERS.
- d. AM No. 10-074: AWARD OF PROPOSAL NO. 10-088 TO WOLF ARCHITECTURE, INC., IN THE CONTRACT AMOUNT OF \$299,969, FOR THE AGRICULTURE PROCESSING AND PRODUCT DEVELOPMENT CENTER DESIGN.
- e. AM No. 10-075: APPROVAL OF CHANGE ORDER TO EXTEND CONTRACT NO. 08-145 TO JOLT CONSTRUCTION AND TRAFFIC MAINTENANCE IN THE AMOUNT OF \$100,000 FOR ADDITIONAL HYDROSEEDING SERVICES.

## VIII. UNFINISHED BUSINESS

## IX. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 08/17/10, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 10-071: AN ORDINANCE ACCEPTING AND APPROPRIATING \$57,552 FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE, TO FUND 480, PROJECT NO. 45131, FOR THE OLD GLENN HIGHWAY FOREST HEALTH PROTECTION PROJECT.
  - a. Resolution Serial No. 10-063: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE UNITED STATES DEPARTMENT OF AGRICULTURE GRANT, PROJECT NO. 45131, FUND 480, FOR THE OLD GLENN HIGHWAY FOREST HEALTH PROTECTION PROJECT.
    - (1) IM No. 10-118
2. Ordinance Serial No. 10-072: AN ORDINANCE ACCEPTING AND APPROPRIATING \$345,000 FROM THE UNITED STATES GEOLOGICAL SURVEY AND \$50,000 FROM THE UNITED STATES FISH AND WILDLIFE SERVICE, TO FUND 480, PROJECT NO. 47504.
  - a. Resolution Serial No. 10-064: A RESOLUTION APPROVING THE SCOPE OF WORK FOR PROJECT NO. 47504 AND THE AMENDED BUDGETS FOR PROJECT NOS. 20316 AND 47504 FOR THE ACQUISITION OF GEOSPATIAL DATA.
    - (1) IM No. 10-119
3. Ordinance Serial No. 10-073: AN ORDINANCE ACCEPTING AND APPROPRIATING \$300,054 FROM THE ALASKA STATE DEPARTMENT OF HEALTH AND SOCIAL SERVICES, TO FUND 475, PROJECT NO. 20382, AND REAPPROPRIATING \$3,595 FROM THE PLANNING DIVISION'S FISCAL YEAR 2011 OPERATING BUDGET FUND 100, TO FUND 475, PROJECT NO. 20382, FOR THE HUMAN SERVICES COMMUNITY MATCHING GRANT.
  - a. Resolution Serial No. 10-065: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR PARTICIPATION IN THE HUMAN SERVICES COMMUNITY MATCHING GRANT PROGRAM.
  - b. Resolution Serial No. 10-066: A RESOLUTION ALLOCATING HUMAN SERVICES COMMUNITY MATCHING GRANT FUNDS TO NON-PROFIT HUMAN SERVICE AGENCIES WITHIN THE COMMUNITY AND

AUTHORIZING THE MANAGER TO ENTER  
INTO GRANT AGREEMENTS WITH THE  
SUB-GRANTEE AGENCIES.

(1) IM No. 10-124

4. Ordinance Serial No. 10-074: AN ORDINANCE CLASSIFYING AS 'PUBLIC RECREATION LAND' LOT 27, SECTION 29, TOWNSHIP 26 NORTH, RANGE 4 WEST, SEWARD MERIDIAN, EXCLUDING THE CHRISTIANSEN LAKE ROAD RIGHT-OF-WAY; AND THE WEST ½ NORTHWEST ¼, SECTION 32, TOWNSHIP 26 NORTH, RANGE 4 WEST, SEWARD MERIDIAN, EXCLUDING XY LAKE, AND CHRISTENSEN LAKE ROAD AND SOUTH COMSAT ROAD RIGHTS-OF-WAY; AND THE NORTHWEST ¼ NORTHEAST ¼ LYING NORTH AND WEST OF SOUTH COMSAT ROAD RIGHT-OF-WAY, SECTION 32, TOWNSHIP 26 NORTH, RANGE 4 WEST, SEWARD MERIDIAN EXCLUDING CHRISTENSEN LAKE, AND ADDING IT TO THE TALKEETNA LAKES PARK.
  - a. IM No. 10-129
5. Ordinance Serial No. 10-075: AN ORDINANCE APPROVING THE DISPOSAL OF THE REAL PROPERTY LEGALLY DESCRIBED AS TRACT 3B, POINT MACK SUBDIVISION PHASE 1, FOR THE FUTURE CONSTRUCTION AND OPERATION OF THE WATER PORTION OF THE WATER AND WASTEWATER FACILITY SITE TO SERVICE GOOSE CREEK CORRECTIONAL CENTER.
  - a. IM No. 10-130
6. Ordinance Serial No. 10-076: AN ORDINANCE APPROVING THE DISPOSAL OF THE REAL PROPERTY LEGALLY DESCRIBED AS TRACT 3A, POINT MACK SUBDIVISION PHASE 1, FOR THE FUTURE CONSTRUCTION AND OPERATION OF THE WASTEWATER PORTION OF THE WATER AND WASTEWATER FACILITY SITE TO SERVICE GOOSE CREEK CORRECTIONAL CENTER.
  - a. IM No. 10-131
7. Ordinance Serial No. 10-077: AN ORDINANCE ACCEPTING AND APPROPRIATING \$2,620 FROM THE ALASKA STATE LIBRARY, INTERLIBRARY COOPERATION GRANT PROGRAM, TO FUND 440, PROJECT NO. 20375, AND APPROVE A SCOPE OF WORK AND BUDGET TO PROMOTE A LITERACY CAMPAIGN CALLED "JUVENILE BOOK CLUB IN A BAG."

- a. Resolution Serial No. 10-067: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET TO PROMOTE A LITERACY CAMPAIGN CALLED “JUVENILE BOOK CLUB IN A BAG.”  
(1) IM No. 10-132

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT

**Disabled persons needing reasonable accommodation in order to participate at an Assembly meeting should contact the Borough ADA Coordinator at 746-7432 at least one week in advance of the meeting.**